



APPROVED

KITTERY PORT AUTHORITY

October 2, 2014 Meeting Minutes
Council Chambers, Town Hall

Members Present: Bob Melanson, Kelly Philbrook, Tom Smith, Steve Lawrence, Ray Grenier

Members Absent: none

Staff: Acting Harbormaster Paul Bourque / Harbormaster Derek Jakobs

Meeting began at 6:02 p.m.

1. Pledge of Allegiance

2. Minutes September 4, 2014

Mr. Smith moved to accept as submitted

Mr. Grenier seconded

Motion carried unanimously

3. Public Segment

Milton Hall: Problem with boats added in Back Channel; mooring installed opposite the Yacht Yard may or may not be legal (there is no number on it), but the Harbormaster is supposed to be present when a new mooring is installed. A mooring in Spruce Creek also has no number. In the basin by the Navy Yard, a channel was created reducing the depth at low tide, and every time it rains it fills in. This should be mentioned to the Navy.

Mr. Bourque: There are a lot of moorings with no numbers and this is something the new Harbormaster will be working on. A letter to mooring holders will be sent in January regarding use of moorings, numbering, etc. He has contacted mooring installers regarding numbered moorings.

Mr. Melanson suggested taking the new Harbormaster to a 'meet and greet' at the Naval Shipyard.

Mr. Melanson: Read a letter to the Town Manager:

Please accept my resignation from the Planning Board effective Friday, October 3, 2014. I will preside over the October 2 Kittery Port Authority meeting and this will be my last official act. It has been a privilege to serve on the Town's citizens boards.

He thanked the Board members, the citizens of Kittery, Mr. Bourque and others.

Ms. Philbrook moved to accept the appointment of Derek Jacobs as Kittery Harbormaster

Mr. Smith seconded

Motion carried unanimously

4. Harbormaster Report: Paul Bourque/ Derek Jacobs

Paul Bourque:

Traip fees collected: \$6,145

Government Pier electrical problems have been fixed; four cameras have been installed at the Harbormaster shack, with links to the police department. 24-hour video will be available soon,

and links to the video will be posted on the Harbormaster website. The mooring and wait list have been updated by Peter Walsh to make them more user friendly.

Peter Walsh: The database lists have been converted from Access and Word to Excel. Invoices will include fees, and the database will make it easier to update and publish on the Harbormaster website. Marketing continues for the transient facility, including free inclusion in the Waterways Guide. A new smart phone application will be available via the Waterways Guide, which will include Kittery. Another on-line directory "Active Captain" would cost approximately \$499 per year. This on-line subscription would be a better use of advertising dollars than a printed advertisement.

Mr. Melanson moved to approve a subscription to "Active Captain".

Mr. Lawrence seconded

Mr. Melanson thanked Mr. Walsh for his work

Motion carried unanimously

Derek Jacobs, Harbormaster: Reviewing files to be sure there is no missing information; float-out is October 23 and has volunteers on board; DPW will be paving the parking lot beginning October 14; floats will be stored along the western wall and in the resident parking area, leaving 2-3 parking spaces open during the winter; looking into water usage stickers and possible ways to save money.

Ms. Philbrook: Will the wall on the boat ramp be available for fishermen's use?

Mr. Jacobs: Yes, space will be left open for access.

5. Fishing Policy

Workshop held in September. Policy language shared with Town Manager and Chief of Police. Proposed policy language [underlined]:

I. Fishing Policy

A valid Saltwater Fishing license is required to fish from Town facilities.

1. Frisbee Pier:

Fishing is permitted on the Frisbee Pier and float systems from the hours of 6:00 a.m. to 8:00 p.m. Fishermen are cautioned to stay clear of all vessels and dinghies that are made fast to the float systems. Violation of this law is subject to a fine of \$50.00.

Fishermen are required to keep the facility clean, and a carry-in/carry-out policy is in effect.

2. Government Street Pier:

Fishing from the Government Street pier is prohibited. Violation of this law is subject to a fine of \$50.00 for the first offense and \$200.00 for a second offense.

3. Traip Launch:

Fishing from the Traip Launch is prohibited. Violation of this law is subject to a fine of \$50.00 for the first offense and \$200.00 for a second offense.

4. Pepperrell Pier:

Fishing from the Pepperrell Pier, the ADA gangway and transient float system is PROHIBITED. Violation of this law is subject to a fine of \$50.00 for the first offense and \$200.00 for a second offense.

Mr. Lawrence: Does not want to see fishing prohibited from the Government Street Pier and Traip Launch, with time limits. Fishing has not been a problem at these locations in the past.

Ms. Philbrook: Agreed, and added time changes should be increased at locations allowing fishing, such as fishing until 11:00 p.m.

Further discussion followed regarding fishing periods, and issues regarding fishing depending upon tides, time and location, and enforcement.

Mr. Lawrence: There is plenty of foot traffic at 11:00 and believes 4 a.m. to 11:00 p.m. across the board is fair to taxpayers and is easier to enforce.

Mr. Melanson: Allowing fishing to 11:00 p.m. increases the impact of squid fishing, but whatever is decided will go to public hearing and a vote at the November meeting.

Ms. Philbrook: Believes 11:00 p.m. is what the users want.

Mr. Hall: The state statute only allows an offense charge of \$50, so a second offense may not be allowed.

Dick Draper: The issue is enforcing the second offense. The first offense charge is more than appropriate, and can be adequately noticed on signage. As it is, parking regulations are not enforced at Pepperrell Pier.

Members agreed to:

- remove prohibition language from items 2 and 3;
- retain language from item 4;
- allow fishing from all facilities from 4:00 a.m. to 11:00 p.m.;
- remove 'second offense' language;

The amendment language will be re-drafted and submitted for a public hearing in November.

Jim Forbes: Thanked Mr. Melanson for his service to the KPA. As a taxpayer, eliminating fishing on public docks is not what the taxpayers want done with their money. Eliminating fishing on the new transient docks is fine, but recreational fishing should be allowed at other facilities. Providing ability to pre-wash areas may prevent squid ink damage.

6. Fall Workshop Schedule: Recommend discussion in Executive Session.

7. New & Old Business

- Tom Smith: Appears Aaron Henderson is replacing a pier and float on Chauncey Creek piece by piece without authorization to do so. Half the top of the float is torn up; timbers and lumber is on site. Mr. Melanson asked Mr. Smith to communicate this to the Vice-Chairman for notification. Mr. Melanson noted Barry Bush will not seek re-election, but will serve until a replacement is appointed by Council.

8. Executive Session:

Mr. Lawrence moved to adjourn to Executive Session

Mr. Grenier seconded

Motion carried unanimously

The regular meeting ended at 6:52 p.m.

8. Adjourn

Mr. Smith moved to adjourn

Mr. Grenier seconded

Motion carried unanimously

The October 2, 2014 Port Authority meeting ended at 7:30 p.m.

Submitted by Jan Fisk, October 16, 2014